



## Affinity Group Proposal Form

*(Attach extra sheets as needed)*

Please submit completed form to [robyn.hennon@mtstream.org](mailto:robyn.hennon@mtstream.org)

**Your Name** \_\_\_\_\_

**Email** \_\_\_\_\_ **Phone** \_\_\_\_\_

**Affinity Group Title** \_\_\_\_\_

**Date and Time** (Preference for date(s), time, number of sessions, duration of session(s))

\_\_\_\_\_

**Virtual or In-Person or Hybrid Offering:** Select one

**Expected Number of Attendees** (MSM legal occupancy is 49 if In-Person)

Minimum \_\_\_\_\_ Maximum \_\_\_\_\_

**Equipment Requirements** (i.e., access to MSM Zoom info, AV system, as applicable)

\_\_\_\_\_

**Announcement Planning** (How do you propose this offering be communicated to our Sangha members?) \_\_\_\_\_

**Description.** Please include the following:

1. The primary focus and intention of this offering
2. Brief Outline – topics and subtopics for each session
3. Learning Activities (i.e., discussion, hands-on activities, meditation, guest speakers, online participation)
4. Demographic or Target Audience, if applicable
5. Handouts or other materials (to be submitted in advance). Has this content been previously offered elsewhere or online?
6. Is there a related website? If yes, please supply URL